



CONSORTIUM AGREEMENT

A consortium agreement is a binding agreement between eligible Title IV institutions which enables students to receive various types of aid from Western Connecticut State University (WCSU) while being enrolled as a visiting student at another institution. WCSU is considered the **home institution** and the visiting institution as the **host institution**.

There are two (2) sections to the agreement, all of which need to be completed in full before the agreement can be processed. Please use this checklist to help determine your eligibility.

Student Checklist:

- The student must have a complete financial aid file as outlined in the university catalog.
- Complete Section I: Student Loan Eligibility Verification.
- Be enrolled at WCSU as a degree-seeking student during the consortium term.
- Section II: Host Verification must be signed by the **host institution** and returned to the Office of Financial Aid & Student Employment at WCSU.
- A course schedule from the Registrar of the **host institution** must be attached.

Financial Aid Eligibility:

Eligibility during the consortium term is determined by your enrollment (credit hours taken at the host institution and credit hours taken at WCSU).

WCSU will process financial aid, but the student will be responsible for paying the **host institution**.

WCSU cannot be held responsible for the deadlines or regulations that the **host institution** may subject the visiting student to.



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SECTION I: LOAN ELIGIBILITY VERIFICATION

Student Name: _____

Student ID#: _____

Undergraduate _____ **Graduate** _____

Academic Year: _____ **Fall** _____ **Spring** _____ **Summer** _____

As a recipient of Student Loan Programs, I understand that:

- Any monies that I am eligible to receive CANNOT be released until either (whichever date is later):
 - a) The first day of classes for which the loan was granted, or
 - b) Enrollment verification is completed by WCSU
- This procedure is in accordance with the Title IV Federal Financial Aid Regulations as amended.
- The lender may retain loan origination fees associated with my loan proceeds.
- If my student loan is rejected, I am liable for all educational costs.

Student Signature

Date



**OFFICE OF FINANCIAL AID & STUDENT EMPLOYMENT
CONSORTIUM AGREEMENT**

SECTION II: HOST INSTITUTION VERIFICATION

Student Name		Student ID	
Address – City, State, Zip			
Phone		Email	
Name of Host Institution			Host Student ID

Consortium Term: (check all that apply) Fall Spring Summer Academic Year: _____

Cost of Attendance at host institution:

TUITION: \$ _____
 FEES: \$ _____
 ROOM & BOARD: \$ _____
 TRAVEL: \$ _____
 MISCELLANEOUS: \$ _____

 TOTAL: \$ _____

 # of Registered Credits _____

This student is degree-seeking at Western Connecticut State University and has requested financial assistance through the Federal Direct Loan Programs and/or Pell Grant Program. The Office of Financial Aid & Student Employment at Western Connecticut State University will consider the student to be enrolled in an eligible program of study, determine eligibility for loan programs, and be responsible for compliance with established Title IV Regulations resulting from the student’s withdrawal from classes.

As a representative of the host institution, you agree to establish the cost of attendance, verify the student’s enrollment, and inform Western Connecticut State University of any changes in enrollment status.

The contents of this agreement are in effect for the term(s) specified above and are set forth to comply with the Federal Regulations concerning Consortium Agreements and with the Federal Student Aid Handbook.

Financial Aid Administrators for both institutions, who are authorized to administer federal funds, must sign below.

Western Connecticut State University

Melissa M. Stephens

Authorized Signature

Melissa Stephens, Director
 Financial Aid & Student Employment
 Tel: 203-837-8580
 Fax: 203-837-8528
 Email: wesufinancialaid@wcsu.edu

Name of Host Institution: _____

Authorized Signature

Print Name & Title

Tel: _____ Fax: _____

Email: _____