**Meeting Minutes 4/13/23**

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**Assessment Committee Meeting**

**3:00 pm – 4:46 pm**

**Location: Webex**

**In attendance: Jennifer Ort (Chair), Sharon Young (recorder), Jerry Wilcox, Brian Vernon, Becky Hall, and Lai Vo, and Emilio Collar**

**Not Attending: Patrick Hull and Thomas LaPorta**

1. Old Business
	1. Meeting Minutes from 3/9/23 were accepted.
	2. Changes on the Assessment Committee website will be sent out to the committee for approval and then forwarded to Marsha to make updates to the website.
	3. The chairs have received the email requesting information regarding program outcomes and how they map to the university learning outcomes.
		1. There was a discussion of examples of how the course work and program goals line up with university learning goals. Also discussed were how mapping from the program level may reveal some gaps in our assessment process.
	4. It was agreed that the faculty survey about assessment will be distributed in the Fall to measure faculty understanding of the assessment process.
	5. Student Affairs assessment discussion was tabled for future discussion.
	6. Bylaws proposed change of changing term from 2-3 years on the committee will be voted on at the next senate.
	7. The Teams folder for Assessment Committee will be organized into public and private folders by S. Young and then will be reviewed by the committee at the next meeting.
		1. M. Alexander will be asked if there are assessment materials from the annual reports that should be included in the Assessment Teams folder.
	8. No new update for the CELT.
2. New Business
	1. A discussion was held about looking at learning outcome mapping at the school level. It was also suggested that examples of how department chairs can fill out their tables which maps their program outcomes to the university learning goals.

Meeting adjourned at 4:01 pm.