



# MISSED CLASSES FORM (BECAUSE OF UNIVERSITY-SPONSORED EVENTS)

*Please complete a separate form for each missed class.*

Student Name: \_\_\_\_\_

Course Title: \_\_\_\_\_ Course Number: \_\_\_\_\_

Date of Absence: \_\_\_\_\_

Reason for Absence\* (please be specific): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Assignments/Missed Work: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date Work Will Be Completed: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Event Advisor or Coach Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Faculty Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*\*For athletic absences, attach a copy of the athletic schedule.*

- White copy: Faculty Member
- Yellow copy: Event Advisor or Coach
- Pink copy: Student