

**Western Connecticut State University
Research & Development Committee
Annual Report to the University Senate 2008- 2009**

Prepared by: George F. Kain, Chairman
Date of Submission: May 12, 2009

I. Committee Members/Representing:

Robert Venezeiano (PS)
Elizabeth Popiel (VPA)
Carina Bandhauer (A&S)
Maribeth Griffin (Housing- selected by the committee)
Xiaomei Gong (L/C/C)
Ruth Gyure, appointed by the Provost
Thomas Philbrick appointed by the Provost
George Kain (A), Chairman

Support services provided by Theresa Buzaid and Michelle Ramey, Administrative Assistants/Office of the Provost.

II. Meetings/Business:

The Committee met 6 times this academic year— May 16, October 20, November 10, December 12, March 6, and April 21 for the following purposes:

- To elect a chair for the 2008-09 academic year.
- To examine the bylaws and to respond to needed charges.
- To establish a sub-committee who met and continued discussion regarding the committee's role in advancing research on our campus and possible changes to the way in which reassigned time for research.
- On December 12, the committee reviewed 18 proposals in which 120 credits of reassigned time were requested for the 2009-2010 academic year. Thirteen proposals were recommended to the Provost, for a total of 64.5 credits awarded, the same amount of time as allocated last year.

The committee will be making changes to the application form as well as other substantive changes this coming year, some of which will require University Senate approval.

Respectfully submitted,

George F. Kain
Chair