Semester: Fall

Intersession

Spring

Summer I

Summer II

Summer III

WCSU ID: __________________________________________________

Name: __________________________________________________________________________________________________________________  Date of Birth: ________________________________

LAST   FIRST MI

Major: __________________________________________  Current Status:

Full-time (min. of 12 credits)

Part-time (less than 12 credits)

Freshman

Sophomore

Junior

Senior

Has your address changed?

No

Yes (please put new address)     ______________________________________________________________________________________________________

COURSES TO ADD/DROP:

It is the student’s responsibility to know and follow course prerequisites and co-requirements. Fulfilling students will be charged for each credit hour in excess of 15 of the program. Non-fundable credit hours may be charged at the part-time, non-refundable rate. Be aware of financial aid impact.

The Dean of your school approves credit overloads in excess of 17.9 credits.

For classes requiring an Override, state reason(s) for adding course(s):

_________________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________________________

________________________________________________________________________________________________________________________________________

I know that the above course will be added to my schedule if approved and that I should change my mind if I decide to drop/withdraw from this course.

Student's signature: _____________________________________________________________________________________________________  Date: ______________________________________________________

OVERRIDE: ADD/DROP:

SECTION

CLOSED

PRE-REQ

WAIVER

LATE REGISTRATION

(after Add/Drop period)

DEAN’S SIGNATURE

(For any request submitted after the add/drop period only)

ADD/ DROP:

Courses TO ADD/DROP:

Yes □  No □  (Please put new address)

Major: ____________________________  Last Name: ____________________________  First Name: ____________________________  Date of Birth: ________

Semester: Fall □  Winter □  Spring □  Summer □  Fall □  Winter □  Spring □  Summer

WCSU ID: ____________________________

Updated 8/24/2017
Note: In some cases, students may be required to obtain more signatures than required on this grid.

<table>
<thead>
<tr>
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Withdrawal after deadline and before final week

X

Late add/drop (3 weeks after add/drop)

X

Late add/drop (2 weeks after add/drop)

X

Late add/drop (1 week after add/drop)

X

All other course restrictions

X

Course restrictions

X

Pre-requisite

X

Closed course

X

Student Responsibilities

It is the student’s responsibility to ensure that this form has been completed and submitted to the Registrar’s Office. The Registrar’s Office will provide students with an updated schedule.

Repeating a course

There are times when a student must repeat a course in order to earn a higher grade. Although the repeated classes appear on a student’s transcript, only the higher grade will be calculated into the student’s cumulative GPA. Students should discuss any adjustments in their academic schedule with their coach or Athletic Director. Student athletes who fail benchmark full-time status may lose their eligibility to participate in varsity athletics.

Full-time/Part-time Status

Full-time status is defined by the university as anyone enrolled in 12 or more credits during a regular semester.

Part-time status is defined by the university as anyone enrolled in less than 12 credits during a regular semester.

Student Athletes

Note: In some cases, students may be required to obtain more signatures than required on this grid.

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X

All other course restrictions

X

Course restrictions

X

Pre-requisite

X

Closed course

X