

Protocol # \_\_\_\_\_

WESTERN CONNECTICUT STATE UNIVERSITY

Approval Form for Undergraduate Student Research Involving Human Subjects

To Be Used for Research in the EXEMPT Category Only

(Note that any study that involves experimental manipulation cannot be exempt.)

To: Chair, Institutional Review Board

From: \_\_\_\_\_ Department \_\_\_\_\_

I have given \_\_\_\_\_ permission to interview and collect data from employees, faculty, students/others at \_\_\_\_\_ (agency).

The student has also received agency permission to collect this information.

The instrument(s) used for data collection is a survey or questionnaire. There is no risk of any kind to the study subjects. The research does not involve questions or investigations related to sensitive or illicit areas of behavior. Adequate provisions have been made to obtain informed consent and ensure subject confidentiality/anonymity. The student has completed human subjects research training.

The title of the student's project is: \_\_\_\_\_

\_\_\_\_\_  
Instructor's signature

\_\_\_\_\_  
Chair's signature

**Check List for Required Attachments:**

- \_\_\_ **Outline of proposed project(s)**
- \_\_\_ **Student's current human subjects training certificate**
- \_\_\_ **Instructor's current human subjects training certificate\***
- \_\_\_ **Chair's current human subjects training certificate\***

\*Unless already on file in the Office of Grant Programs. "Current" means the training has been completed within the last 12 months.