



Department of Human Resources

TO: Department Supervisors
FROM: Fred Cratty, Chief Human Resources Officer
RE: Employee Request for Compensation for Activities Form
DATE: December 3, 2018

Attached is a revised Employee Request for Compensation for Activities (Current Employees Only) form. This revised form and process will replace the current version and it should be used effective immediately.

If you have any questions, please feel free to contact me at either my phone number or email address listed below.