



Important Information for Western Connecticut State University Adjunct Faculty Employees

The below websites contain important information, policies and procedures with regards to your employment with Western Connecticut State University. As an Adjunct Faculty Employee at WCSU you are **REQUIRED** to review the information on these sites.

- **Guide to the Code of Ethics for Public Officials & State Employees:**
http://www.ct.gov/ethics/lib/ethics/guides/2014/public_officials_and_state_employees_guide_rev-jan2014.pdf
- **The Affordable Care Act Notification:**
http://www.wcsu.edu/hr/benefits/Affordable_Care_Act_Notification_0914.pdf
- **Human Resources Policies** – lists all policies at WCSU:
<http://www.wcsu.edu/hr/policies-procedures/>
- **Core-CT Self-Service eApps End User Manual** – details on how to view/print your paycheck in Core-CT.
http://wcsu.edu/hr/wp-content/uploads/sites/57/2018/10/End_User_Manual_Self_Service_eApps_Revised_1018.pdf
- **Core-CT Password Recovery** – **Required** set up instructions for future password recovery:
http://www.wcsu.edu/hr/Core-CT_Self_Service/Password_Recovery_0914.pdf
- **Adjunct Payroll Calendar** – shows the payroll due dates, pay dates, etc.:
http://wcsu.edu/hr/wp-content/uploads/sites/57/2018/09/Payroll_Calendar_Adjunct_2018-2019.pdf
- **AAUP Collective Bargaining Agreement:**
<http://www.ct.edu/files/pdfs/2016-2021%20AAUP%20Contract.pdf>

Questions and Assistance - if you have any questions or need and assistance logging into the Core-CT system please contact:

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