Committee on Undergraduate Curriculum and Standards (CUCAS)
Thursday, April 19, 9:30 AM
CC 212-214 (Westside)

REVISED Meeting Agenda

Approval of Minutes: February 15th, 2018

Announcements

1. We did not have a quorum for our March 22nd meeting, however, the Committee to Review Summer Curriculum Grant Proposals was formed. Members represent all four schools as well as have knowledge of both undergraduate (CUCAS) and graduate (Graduate Council) programs. The committee includes Katie Lever, Rebecca Wade-Rancourt, Ming Ling (Cindy) Chuang, Bita Rivas, Wynn Gadkar-Wilcox, and Yaseen Hayajneh.

2. Request for Subcommittee to review and update the Faculty Handbook information regarding CUCAS (http://www.wcsu.edu/facultystaff/handbook/pages/Guide-cucas.asp).

3. Update on Proposal to Streamline Sharepoint: A meeting with JC Barone (Chair, CUCAS) Keith Gavin (Registrar), and John DeRosa (Interim Chief Information Officer, IT&I).

4. Request for Subcommittee for Creating a Central Hub for All University Standing Committees.
   Background: Last fall at CUCAS, Dr. Missy Alexander discussed having a centralized repository for all University standing committees where various records, reports and documents associated with those bodies would be updated in a timely fashion and would be accessible to faculty and staff. Currently, that does not exist. Some committees, such as CUCAS, have websites that are constantly updated with documents (minutes, agendas, meeting times and locations, members, etc.). Other committees have outdated websites. Some have no website. Over the past months, Dr. JC Barone has met with Dr. Tom Philbrick, University Senate President, and Ms. Veronica Kenausis, Director of the Library to discuss and explore ways to do this. The Senate is the logical body to organize and oversee this. Through current efforts by V.P. Jennifer O'Brien, the Senate is undertaking organization of such information. Dr. Philbrick stated he is looking into the status of this effort. Barone wants to move this effort forward in a timely fashion.

Reports

1. Update on Curriculum Approval Process (CAP): The Senate voted to approve the CAP proposals on February 21, 2018. The Provost, Dr. Missy Alexander, has requested IT&I move forward on implementation.
    a. Proposal 1: Add Revise Program Learning Outcomes to the Curriculum Approval Process (Sharepoint)
    b. Proposal 2: Add Articulation Agreements to the Curriculum Approval Process (Sharepoint).

Old Business

1. Proposal to revise the proposal-by-proposal request and process. (Registrar Keith Gavin) Additions to a document outlining Checklist will show the process for revised program learning outcomes, safeguards to "red flag" questionable learning outcomes or articulation agreements, to be uploaded to Sharepoint.

2. Proposal from the Department of Nursing
    a. Revise Course: NUR 225 (CD1718072)

New Business:

Resolved, that the following proposals be adopted:

1. Proposal from the Department of Art
    a. BA in Contract Major: Photojournalism, for Rachel Peet (CD1718093)

2. Proposal from the Department of Philosophy & Humanistic Studies
    a. BA in Contract Major: Aesthetic Theory and Practice, for Emily Chauvin (CD1718118)
    b. BA in Contract Major: Philosophy, for Alexandre Sauvagnat (CD1718134)
    c. BA in contract major: Philosophy of Psychology, for Autumn Aaronsohn (CD1718135)

3. Proposal from the Department of Health Promotion & Exercise Sciences
    a. BA in Contract Major: Health and Wellness Coaching, for Tia Weise (CD1718130)

4. Proposal from the Department of Music & Music Education
    a. BA in Contract Major: Vocal Studies, for Delecia Woods (CD1718133)

5. Proposal from the Department of Social Work
    a. New Course: SW 312 Social Work Practice IV (v3) (CD1718120)
    b. Revision: Social Work Program Sheet (CD1718119)

6. Proposal from the Department of Mathematics
    a. New Course: MAT 3xx Discrete Mathematics for Computer Science (CD1718121)

7. Proposal from the Digital & Interactive Media Arts Program
   a. Revision: DIMA 100, Introduction to Digital and Interactive Media Arts (CD1718115)

8. Proposal from the Department of Computer Science
   a. Revision: BS in Computer Science (CD1718122)
   b. New Course: Embedded Systems (CD1718125)
   c. New Course: Database Development 1 (CD1718123)
   d. New Course: Database Development 2 (CD1718124)
   e. Revision: BA in Applied Computing (CD1718127)

ATTACHMENTS:
- February 15th minutes
- CUCAS Bylaws Revisions