| ITC Meeting Minutes |
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| Location: OM 304 |  |
| Date: 4/12/18. |  |
| Time: 9:00-10:30 |  |

# Agenda details:

## Reading and approval of February minutes.

Motion to approve: Rebecca W, Bill J (second)

All in favor.

## Reports from ITI Department

1. John DeRosa report

Fall registration: First registration since banner move to cloud. Other universities have had major issues. Couldn’t log on to the system – speed issues (7-10 times slower). Ours opened at midnight for senior students (and honors students). Monitoring the system.

1. Rebecca Woodward report

Computers: Placed order for 150 desktop machines. Replacing 2011 machines (PT staff, learning commons, etc). Should be in about 6 week from now. Ordered Faculty machines and try to get those done before faculty leave for summer. Under 20 computers.

Jason Esposito working with Darren Y to get us ready for 2010. SCCM environment to push updates out. When do faculty need to know what we are doing for Fall? Fall or Spring? If can’t get it completely installed in beginning of August then too late. Faculty need time to review and identify issues. If do this in Spring, will have to do the install right after finals.

Considering pilot end of May or June. WS108 and WS103A computers can be part of the pilot.

Social Work volunteer: Rebecca Wade Rancourt.

Consider departmental admin/secretaries.

Right after finals finish, pilot will start.

SVPA is primarily mac

Higgins is being closed on May 15 for construction. 4 classrooms Language lab, math emporium and 2 general classrooms. Done by August 2019 (Fall).

## Unfinished Business

1. Update on tutorials about OneDrive (JD)
2. Update on "folder" for OneDrive (RW)

Jason Esposito is working on testing a. and b. in the Office 2010 environment.

1. Update on universal sign up (SY)

This is for appointments – advising, etc

Sharon Y. Tutoring center software won’t work campus wide. It is handled by an administrator who sets up all of the meetings

Rebecca W. There is supposed to be a module in Banner 10. This feature won't be available for some time. Question about how this works with Outlook.

Single sign-on: This is a system-wide project.

1. Update on Citrix use of SPSS (SY)

Social work accesses H drive off campus for SPSS. Will Professors have to use University laptops off campus? Question about whether they will be able to point this to One Drive. Issue with Labs is that students log in and will need access to their synced folder.

Rebecca will check to see who sets the default folder / Drive for Citrix

## New Business

Photos in Banner. Students can’t opt out. Very limited use of the image.

Rebecca will check with John DaRossa about scheduling this.

Electronic DEC portfolios project

Computer labs: As spaces for online testing. Need a space in Midtown, which is problematic right now because of classroom space issues. Benefits: permanent record of the exams. Easier to grade. Right now, Blackboard Box only allows commenting, no markup.

WebEx issues: Terry W has been having issues connecting to WebEx. He will bring his laptop to check it out. Might be a Mac browser issue – Chrome, Safari, and Firefox.

Sharon would like to do a Voicethread demo at a future meeting. Voicethread is a multimedia discussion tool. Links into Blackboard.

## Presentation - Deferred

### Office 365 demo

## Adjournment at 10:02