

WCSU Committee on General Education Agenda  
10/02/2015  
Recording: Kelli Custer

Members present: Missy Alexander, Jay Brower, Kelli Custer, Timothy Wiggins, Wynn Gadkar-Wilcox, Jennifer O'Brien

Guests: Ann Atkinson, Patricia Cumella, Keith Gauvin

The meeting commenced at 1:00 p.m.

- I. The committee unanimously approved the minutes from the September meeting.  
(Brower/Alexander)
- II. Wynn Gadkar-Wilcox presented the updated package of courses submitted by the History Department.
  - a. The committee expressed concern that the course outlines made it seem as if every course would be required to teach in one way. Following Gadkar-Wilcox's suggestion, the committee unanimously rejected the outlines as presented and requested a "revise and resubmit." (Brower/Alexander)
  - b. The committee agreed that the general form of the outline would serve as a model for upcoming department submissions seeking approval of competency embedment.
- III. The committee discussed the two previously drafted documents outlining the submission and approval process for courses with embedded competencies.
  - a. The committee revised the document "Basics of the New General Education Curriculum Approval Process" for clarity. It was unanimously agreed that this newly revised document will replace the previously published "Guidelines for Approval of General Education Competency Designation" as the official explanation of the new process. (Wiggins/Brower)
- IV. The committee agreed that the new process does not take into account the issue of second-degree students and that a further plan will need to be devised.
- V. Keith Gauvin announced that the registrar's office will produce a document outlining the standardization of how courses will be numbered so that they can be clearly represented in the student syllabus. The new numbering system will ensure that the competency connected with the course will appear on the student's transcript.
- VI. The committee approved examples to serve as representative course outlines. This documents will be distributed widely.
- VII. The committee tabled the discussion of a Transfer Year outcome.

Meeting adjourned at 2:47 p.m.

Respectfully submitted,  
Kelli Custer