UNDERGRADUATE APPLICATION CHECKLIST

_____ 1. Online application (http://www.wcsu.edu/admissions/application/)

_____ 2. Personal Essay explaining your reasons for seeking admission OR on a topic of your choice

_____ 3. Two (2) letters of recommendation from teachers or employers - OPTIONAL

_____ 4. Official Test Scores. All applicants, including those from English-speaking countries, must show proof of proficiency in English by taking one of the following tests. We recommend that native English speakers take the SAT or ACT and non-native speakers take the TOEFL or IELTS. The accepted tests and the required minimum scores are as follows:

   - **SAT** (Scholastic Aptitude Test): [www.collegeboard.com](http://www.collegeboard.com)
     At least a 510 on the Critical Reading (CR) and a 510 on the Writing (W) sections.

   - **ACT** (American College Test): [www.actstudent.org](http://www.actstudent.org)
     Applicants must score a 21 on the English and a 21 on the optional Writing sections.

   - **TOEFL** (Test of English as a Foreign Language): [www.ets.org](http://www.ets.org)
     The required score depends on the format you take. Applicants must score a 79 on the Internet Based Test (IBT), a 213 on the Computer Based Test (CBT) or a 550 on the paper based test (PB)

   - **IELTS** (International English Language Testing System) [www.ielts.org](http://www.ielts.org)
     Applicants must score at least a 6.

   - **MELAB** (Michigan English Language Assessment Battery) [www.lsa.umich.edu/eli/testing/melab](http://www.lsa.umich.edu/eli/testing/melab)
     Applicants must score at least a 77.

_____ 5. High School and University Diplomas and Transcripts with Foreign Credit Evaluation

Students must submit their high school diploma, high school transcript, and university transcript (if the student has prior college coursework). If you attended high school or college outside of the U.S, your documents MUST be evaluated by an approved agency. Students with no prior college coursework may submit a document by document evaluation. Students who have taken university courses must submit a course by course transcript evaluation of all courses taken abroad.

_____ 6. Affidavit of Support (The 2016-2017)

Students must show proof of adequate financial support to pay for their tuition and living expenses while in the U.S. Applicants should have the affidavit form signed by a bank representative in their country and must submit ORIGINAL bank statements, dated no more than 6 months before their anticipated start date, showing the required amount of support.

_____ 7. $50 Non-Refundable Application Fee Paid by Check or Money Order in US dollars and sent to:

   Office of University Admissions
   Western Connecticut State University
   181 White Street
   Danbury, CT 06810 USA

Applicants may also pay by credit card by submitting a credit card authorization form. DO NOT SEND CASH.