

# Synopsis of CSU AAUP Contract Funds for Faculty Development & Research

For information and updates, please consult the current Faculty Handbook, your respective Dean, and/or the chair of the committee.

Forms may be found online with the Faculty Handbook.

When mailing applications using campus mail, please be sure to do so at least 4 days prior to the deadline - otherwise, hand deliver.

## Academic Year 2018-2019

	<b>Faculty Development Funds</b>	<b>CSU/AAUP Research Grants</b>	<b>Reassigned Time for Research</b>	<b>Sabbatical Leave</b>	<b>Summer Curriculum-Related Activities</b>	<b>Faculty Retraining Grants</b>
<b>Who</b> is eligible?	All AAUP Faculty	Full-Time AAUP Faculty	Full-Time AAUP Faculty	Tenured faculty who have completed six (6) academic years of full-time service.	Full-Time AAUP Faculty	Full-Time AAUP Faculty
<b>What</b> will I receive?	Full-Time Faculty - a maximum of \$1,200; Part Time Faculty - a maximum of \$750.	Up to \$5,000	No more than six (6) credit hours of reassigned time for each semester	One semester at full-pay or one year at half-pay.	Monetary award in relation to credit hours requested.	Monetary award.
<b>Where</b> should I apply?	Electronic copy of the application should be sent to the Office of the Provost/VP for Academic Affairs, at (cunninghamj@wcsu.edu).	Office of Sponsored Research Administrative Services (the Application notice is emailed to all full-time faculty in December and available online at <a href="http://www.wcsu.edu/grants/forms.asp">http://www.wcsu.edu/grants/forms.asp</a> )	Please print, sign, scan, and submit an electronic copy of this application and all related materials to the Research & Development Committee, c/o the Administrative Assistant to the Provost and Vice President for Academic Affairs (cunninghamj@wcsu.edu). The chair of your department should be copied on this email.	Electronic copy or seven (7) copies to chairperson of the Academic Leave Committee also one copy to: <b>Teaching Faculty</b> - to dept. leave committee, chair, or dean; <b>Librarians</b> - to dept. leave committee, spokesperson or director; <b>Counselors</b> - to dept. leave committee, director, or dean of student affairs; <b>Administrative</b> - to supervisor or appropriate management personnel.	Requests should be sent to the appropriate Dean.	Chair of the Academic Leave Committee
<b>When</b> is the deadline?	<b>Always the: 1st Friday in September 3rd Friday in November 4th Friday in February 3rd Friday in April</b> - Late applications will not be accepted.	<b>Always February 1</b> - if falls on a weekend, the Friday before - Late applications will not be accepted	<b>Always November 6</b> - If falls on a weekend, the Friday before - Late applications will not be accepted	<b>Always September 28</b> - if falls on a weekend, the Monday after	<b>Always March 1</b>	<b>Always November 1, for those using funds during a sabbatical. Others will be processed by the committee as they are submitted.</b>
<b>How</b> may I use the award?	For activities to enhance the ability to be a productive and innovative professional in the capacity as a classroom teacher.	To enhance the educational mission, visibility, and research stature of the Connecticut State University System. Proposal required. See Guidelines provided in email in November or online at <a href="http://www.wcsu.edu/grants/forms.asp">http://www.wcsu.edu/grants/forms.asp</a> .	The project must contribute to the body of research, creative or pedagogical knowledge of the applicant's discipline.	Sabbatical leaves are granted for the purposes of scholarly and creative endeavors that strengthen the professional competence or enrich the teaching or equivalent professional responsibilities of faculty members.	For curriculum development of courses and programs. Preference is given to new curriculum development over revising existing courses.	For tuition, books, travel and related expenses. Retraining must be in areas deemed useful to the University as determined by departments or administration.
<b>For further information consult:</b>	Chair of the Faculty Development & Recognition Committee; Faculty Handbook.	Director, Sponsored Research Administrative Services, Ext. 7-8281	Chair of the Research & Development Committee; Faculty Handbook.	Chair of the Academic Leave Committee; Faculty Handbook.	The Dean; Chair of CUCAS; Faculty Handbook.	Chair of the Academic Leave Committee; Faculty Handbook.